



OARA PROVISIONAL STATUS APPLICATION FORM

The Ontario Automotive Recyclers Association (OARA) have introduced a new Provisional Status within the association to attract and educate potential new Direct Members.

OARA Provisional Status 150.00 + 5% gst = \$157.50

Any private sector sole proprietorship, partnership or corporation, recognized by their local and provincial government as being a legitimate business primarily engaged in the business of dismantling motor vehicles for their parts re-use and recycling, and for the vehicle's material recycling and re-use in the Province of Ontario, *that cannot meet the full membership criteria of a Direct member.* Affiliate members shall have access to those member benefits as approved by the Board of Directors in writing. Affiliate members shall have the right to attend and participate in Association activities. Their participation in Association business affairs shall, however, be restricted to such matters as may directly concern them. They shall have no right to vote and cannot hold office.

Company: _____

Address: _____

City: _____ Municipality: _____ Postal Code: _____

Telephone: _____ Fax: _____

Website: _____ Email: _____

of Employees: _____ Years in business: _____ # of vehicles bought/year: _____ Inventory System _____

Officers, Directs & Partners (please list full names and positions): _____

Please provide photocopies showing the following:

- Provincial "C" License from MTO Motor Vehicle Dealers "D" Licence from OMVIC
(note: to be compliant with the Highway Traffic Act and Motor Vehicle Dealers Act, applicants must hold either a Class C Garage Licence from MTO or a Dealers D Licence from OMVIC.)
- Municipal License (note: the licence should clearly show that your business is licenced in the municipality you operate in as an auto wrecking, auto salvage, auto recycling or equivalent designation. If your municipality does not require a licence, then you need to submit a letter from your municipality on their letterhead indicating that a licence is not required, but the business, identified as an auto salvage, auto wrecking, auto recycling or equivalent description, is in compliance with local zoning and bylaws.)
- Provincial RST Number Federal Business Tax Number
- Workers Safety and Insurance Board (WSIB) Number
- Proof of Liability Insurance Waste Generator Number from the Ministry of Environment
- Waybills/Invoices showing disposal of: Tires, Used Oil, Antifreeze, Windshield Washer Fluid, Batteries, Fuel, Mercury Switches

Please provide colour photographs showing:

- Front of property Sales counter Parts storage and racking Delivery vehicles Vehicle dismantling
- Scrap vehicle storage Scrap tire storage Battery storage Waste storage CFC/hCFC recovery machines

Notes: OARA reserves the right to undertake a facility tour or contact the Sponsoring Direct Member during the application process to verify any submitted information. Applications missing information will not be considered until all information is submitted.

Please read and initial the following Standard Agreements:

1. I have read and will abide by OARA's written code of ethics _____.

OARA Code of Ethics

As a condition of provisional acceptance in the Ontario Automotive Recyclers Association, We agree:

- To respect the reputation, profile and status of the Ontario Automotive recyclers Association, and represent the association accordingly;
- To operate according th the ordinances, statutes and laws of the various jurisdictions;
- To promote the conservation of energy and the total utilization of our natural and manufactured resources;
- To minimize the reduction of usable automotive parts to scrap, as long as we believe there remains a reasonable potential of saving the energy it represents, by negating the need to manufacture a similar replacement part;
- To maintain a clean an non-polluting environment in and around our place(s) of business;
- To participate in the functions, activities, and programs of the Association, and where possible lend my/our business and professional expertise.

2. I have read and will participate in the Switch Out mercury recovery program _____.

Visit the Switch Out website for more information www.switchout.ca.

3. I understand that terms and conditions on all payments to the association are Net 15 days _____.

4. I understand that I must attend three (3) consecutive OARA Member Meetings _____. While no time limit exists for upgrading my provisional status to a Direct Member of OARA, it is expected that I will be working towards achieving Direct Members status by complying with the terms and conditions of the O-CAR Program - www.oara.com/ocar.php

6. I understand that I am primarily joining OARA for the educational opportunities, and that I will not have access to membership benefits related to vehicle acquisition programs, shipping discounts, or insurance discounts. These benefits will immediately be available when I achieve Direct Member status.

7. I understand that I will not be able use the OARA logo, nor will be included in OARA marketing material until such time as I achieve Direct Member status.

My provisional application has been sponsored by the following OARA Direct Member in good standing:

OARA Direct Member Sponsor: _____

Contact: _____ Telephone #: _____

I hereby agree to release the above information to OARA to evaluate my application for provisional status in the association. I am aware that my application consists of a two (2) page application form; cheque for \$157.50; and various supporting photocopies.

Applications missing information or missing payment will not be considered until all information is submitted.

Signature: _____ Date: _____

Make cheque payable in full to OARA and submit with this completed form and all supporting applicable documents to:

OARA, 1447 Upper Ottawa Street, Unit #1, Hamilton ON L8W 3J6

Fax: 905-383-1904, Email: admin@oara.com